Appalachian State University Guidelines
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• Remove any references to your email, phone number, street address, banner ID or Social Security number from all documents and media. Create a Contact Form instead which allows people to contact you without revealing your private information.

• Remove any references to other people’s email, phone number, street address, banner ID or personal contact information

• Cite all images, media, papers, art, videos, music that was not created by you with the correctly attributed author or maker of the work. Please note that in some, if not all cases, you may need the permission of the author or maker of the work to post it or link to it publically on your site.

• Be aware that public sites are regularly scrapped or mined for papers, art, media, research data and the work is either stolen & resold or used without permission. We suggest watermarking photos and only posting short samples of final papers or major works.

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